



JOB POSTING

Deputy Comptroller

The City of Greenfield is accepting applications for the position of full-time Deputy Comptroller in the Finance Department.

The Deputy Comptroller assists the Finance Director in developing and implementing the financial planning of the city, including areas of accounting, budget preparation, insurance, tax, and other related areas.

You may visit the City of Greenfield's website at greenfieldwi.us for the full job description of the Deputy Comptroller position.

Application Process

1. Download, read and fully complete the employment application by visiting the City of Greenfield's website at greenfieldwi.us. You may also obtain an employment application in the Human Resources office at the address listed below.
2. Be sure to complete the Veteran's Preference page of the employment application if you qualify.
3. Your application should be submitted as follows:

Mail: City of Greenfield
Attention: Human Resources
7325 W. Forest Home Ave
Greenfield, WI 53220

Email: Humanresources@greenfieldwi.us (ensure your application is fully signed, an electronically signed application is acceptable)

Fax: (414) 543-6158

Resumes are not accepted in lieu of the fully completed application; however, you may include your resume.

Required education/training and experience: A bachelor's degree in accounting or finance. Five years progressive government finance or accounting experience, or related field, including general ledger, payables and receivables is required.

Excellent interpersonal/communication skills. Possession and maintenance of a valid Wisconsin driver's license. Ability to deal diplomatically with the public and other city departments. Must have the ability to be bonded.

Starting annual salary is \$80,349, along with excellent benefits. Applications must be submitted by 11:59 pm on February 17, 2019. EOE.