



Village of Menomonee Falls Customer Service Specialist

The Village of Menomonee Falls is one of the fastest growing communities in Waukesha County with a population of 37,413. The Clerk Services Department has an opening for a customer service specialist. Prospective candidates should be able to perform a wide variety of duties, provide excellent customer service, and support a strong team environment. This position receives direction and supervision from the Village Clerk-Treasurer.

This is a full-time position with benefits. Hourly rate range is \$18.02 to \$20.24 depending on qualifications.

All candidates interested in this position must obtain and complete an official application. Applications are available from the Village website at www.menomonee-falls.org. Completed applications can be sent to hr@menomonee-falls.org.

The first review date will be on Friday, September 27, 2019. Applications will continue to be accepted after September 27, 2019, until the position is filled.