

## **Village of Greendale – Accountant LTE**

The Village of Greendale is accepting applications for an Accountant position for a limited term of up to 90 days for 40 hours a week with a possibility of an extension or permanent employment. The Village is in immediate need of a person to provide temporary support to the Finance Director/Treasurer.

The duties of this position would include assisting in the maintenance of the accounting records for the Village, general ledger, accounts payable and accounts receivables. The position would also provide support in the processing of payroll, bank reconciliation, cash management functions and other duties as assigned. The qualifications for the position are a bachelor's degree in accounting or related field. Related work experience preferred.

All positions in the Village of Greendale will be filled according to the Equal Rights Act with no discrimination shown on the basis of race, religion, color, sex, age, national origin, or disability.

Salary Range: \$27.93 - \$34.14 per hour