

Employment Opportunity: Director of Public Works

City of Columbus

The City of Columbus, WI (pop. 5,187) is seeking a highly motivated, technically skilled, and collaborative individual for its full-time Director of Public Works Position. Columbus is located thirty minutes northeast of Madison, and is a growing and progressive community that combines the best of small town living with the amenities of a large nearby metropolitan area. Located on the banks of the Crawfish River, Columbus is a regional market center with a vibrant downtown.

Position Summary

This position is responsible for the general administration, planning, development, direction, and operation of the City's Public Works Department (Streets, Parks, and Cemetery,). The Director provides technical and administrative leadership for a variety of construction projects, coordinates equipment purchases, supervises personnel and directs the financial activities of the departments. The Director must ensure the enforcement of all laws and ordinances related to matters under the control of the Department of Public Works. This position requires significant managerial and administrative knowledge; however, the Director must also be prepared to perform a variety of skilled and semi-skilled work for the operation and maintenance of the streets, heavy equipment, wastewater utility, parks and facilities.

Requirements

A minimally qualified applicant will have knowledge or experience with the following:

- Minimum Associates or Bachelor's degree in the field(s) of Engineering, Public Works, Public Administration, Construction Management, or related field.
- Minimum of five (5) years of progressively responsible experience in the public works or utility fields, including experience in a supervisory and administrative capacity.

Salary & Benefits

This exempt position has a salary range set between \$60,000 - \$70,000 per year, depending on experience, plus an excellent benefits package which includes, health, dental, vision, life insurance, paid holidays, vacation, sick leave, and the Wisconsin Retirement System.

How to Apply

Interested candidates should forward their cover letter, resume, and City of Columbus application for employment to Pamela Fredrick, Human Resources Administrator, City of Columbus, 105 N Dickason Blvd, Columbus, WI 53925 or emailed to pfredrick@columbuswi.us. Questions may be directed to Pamela Fredrick at 920-623-5900.

The full job description and application for employment can be found on the City of Columbus website at www.cityofcolumbus.com or at City Hall.

Deadline to apply is 11:59 p.m. on Sunday, October 4, 2020

Application materials will be reviewed and the most qualified candidates will be invited for an interview.

The city of Columbus is an Equal Opportunity Employer.