



Village Treasurer Opening Announcement:

The Village of Fredonia, Ozaukee County, WI is accepting applications for a flexible 32-hour, full-time Village Treasurer. This position has access to full-time benefits, including State health insurance, PTO, and inclusion in the Wisconsin Retirement System (WRS). Salary range of \$48,000 - \$56,000.

Description:

This position is responsible for disbursement of Village money, deposit and/or investment of Village money, collection of taxes, processing of payroll, and coordination of benefits for Village staff. Position requires some evening work to attend board and committee meetings as needed.

Qualifications:

A bachelor's degree in accounting, finance, business administration, political science, public administration, or economics, from recognized accreditation body is desired. Working knowledge of governmental accounting principles and practices highly desired. Experienced in Workhorse Software, or equivalent bookkeeping software, is highly desired. Certification as a Municipal Treasurer or Finance Officer is a plus.

To Apply:

Resume, cover letter and references should be submitted to:

Christophe Jenkins

Village Administrator

Email: admin@fredoniawi.gov

Mail: P.O. Box 159 Fredonia, WI 53021