

Town of Freedom, Outagamie County is Hiring for a
Full-Time Municipal Deputy Clerk Treasurer

The Town of Freedom, Outagamie County, Wisconsin is seeking qualified applicants for a Full-time municipal deputy clerk/treasurer. Hours are Monday - Thursday 8am-4pm and occasional evening meetings. Candidates must have strong communication and organizational skills, and a strong attention to detail. A working knowledge of municipal government, accounting, finances, maintaining public records, budgeting, payroll, licensing and permits, and election administration is desired. Computer skills are critical and should include proficiency in Microsoft Word, Excel, and Workhorse. The starting salary is \$23-\$25 per hour.

Call or email for any questions on the position, or position description (920-788-4548 or deputyclerk@townoffreedom.org).

Send cover letter and resume with application (found on website: townoffreedom.org) to: deputyclerk@townoffreedom.org or Town of Freedom, W2004 County Rd S, P.O. Box 1007, Freedom, WI 54131. Position will be posted until filled.